

Middle School/High School Building Committee Meeting Minutes

January 14, 2014 - 7:00 PM
Town Hall – 3rd Floor Meeting Room

Committee:

<u>Voting Member</u>	<u>Representing</u>	<u>Present</u>
Ellie Sinkewicz	Building Committee Co-Chair	X
Michelle Smith	Building Committee Co-Chair	X
George Comiskey	Citizen	X
Peter Durkee	Highway Surveyor	
Tillie Evangelista	Planning Board	X
Rob Hoover	School Committee	
Kerry Stauss	Citizen	
Stuart Egenberg	Board of Selectmen	X
Eric Zadina	Citizen	
Jeff Wade	Citizen	
Jim Lacey	Finance Advisory Board Rep.	X
<u>Non-Voting Members</u>		
Carol Jacobs	Superintendent	
Michael Farrell	Town Administrator	
Donna Tanner	Principal, Penn Brook School	X
Margaret Maher	Principal, Perley School	X
Joan Liporto	Finance and Operations Director	
Peter Lucia	Principal, Middle & High School	
<u>Other Attendees:</u>		
Carl Franceschi	DRA	X
Courtney Southwick	DRA	X
Pat Saitta	Municipal Building Consultants	X
Chuck Adam	Municipal Building Consultants	X

1) Public Comment:

- None

2) Approval of minutes:

- 1) December 9, 2013 - Tabled

3) Approval of Invoices:

- DRA Invoice - \$5,401.50 for services in December, motion made by Michelle and seconded by Jim, all present voted approval

4) Correspondence:

- None

5) Old Business:

- None

6) New Business:

- Update on additional drainage information submitted to MSBA:
 - A memo was received from MSBA dated 1/14/14, which requests a letter that identifies work done since PDP/PSR submittal and a summary of the work performed that addresses the additional site drainage design work requested.
 - DRA will draft the letter for review by the Superintendent and the committee.
 - The letter is required to be submitted by January 30, 2014
- DESE plan:
 - Information provided with questions from DESE regarding the distribution fo the Special Education spaces throughout the building.
 - DRA has supplied information to Carol and will need a response memo back to the DESE
 - DRA will review with principal and the Special Education Director
- FEMA grant request status:
 - There has been nothing definitive yet but it appears unlikely that this will come through
 - Mike Farrell will continue to watch

7) Next Building Committee Meetings:

Tuesday, February 11, 2014 @ 7pm, 3rd floor Town Hall

Tuesday, March 11, 2014 @ 7pm, 3rd floor Town Hall

Tuesday, April 8, 2014 @7pm, 3rd floor Town Hall

Tuesday, May 13, 2014 @7pm, 3rd floor Town Hall

Tuesday, June 10 2014 @7pm, 3rd floor Town Hall

Motion to adjourn by Michelle and seconded by Stuart all present voted approval