

## **Middle School/High School Building Committee Meeting Minutes**

*September 3, 2013 - 7:00 PM*

*Town Hall – 2nd Floor Meeting Room*

### **Committee:**

| <b><u>Voting Member</u></b>      | <b><u>Representing</u></b>      | <b><u>Present</u></b> |
|----------------------------------|---------------------------------|-----------------------|
| Ellie Sinkewicz                  | Building Committee Co-Chair     | X                     |
| Michelle Smith                   | Building Committee Co-Chair     |                       |
| George Comiskey                  | Citizen                         | X                     |
| Peter Durkee                     | Highway Surveyor                |                       |
| Tillie Evangelista               | Planning Board                  | X                     |
| Rob Hoover                       | School Committee                | X                     |
| Kerry Stauss                     | Citizen                         | X                     |
| Stuart Egenberg                  | Board of Selectmen              | X                     |
| Eric Zadina                      | Citizen                         | X                     |
| Jeff Wade                        | Citizen                         | X                     |
|                                  |                                 |                       |
| <b><u>Non-Voting Members</u></b> |                                 |                       |
| Carol Jacobs                     | Superintendent                  | X                     |
| Michael Farrell                  | Town Administrator              | X                     |
| Donna Tanner                     | Principal, Penn Brook School    |                       |
| Margaret Maher                   | Principal, Perley School        |                       |
| Joan Liporto                     | Finance and Operations Director |                       |
| Peter Lucia                      | Principal, Middle & High School |                       |
|                                  |                                 |                       |
| <b><u>Other Attendees:</u></b>   |                                 |                       |
| Carl Franceschi                  | DRA                             | X                     |
| Pat Saitta                       | Municipal Building Consultants  | X                     |
| Chuck Adam                       | Municipal Building Consultants  | X                     |

### **1) Public Comment:**

- None

### **2) Approval of minutes:**

- August 6<sup>th</sup> and August 20<sup>th</sup> meeting minutes were distributed and will be acted upon at the next meeting.

### **3) Approval of Invoices:**

- None

### **4) Correspondence:**

- None

### **5) Old Business:**

- None

**6) New Business:**

- MBC presented a sheet outlining the final requirements for the submission to be made this week.
- The MSBA is requiring that DRA and its engineers expand the FEMA grant application design and to outline what work will be required inside the school to address the water infiltration issues.
- DRA presented Supplement #1 to their contract for \$5,000.00 to investigate and provide feasibility study level design of the site drainage issues to MSBA requirements.

**A motion was made by George and seconded by Jeff to accept Supplement #1 as outlined above for \$5,000.00. All present voted approval.**

- Mike Farrell provided the following update on the FEMA process:
  - o The application period just closed
  - o The process could take 6-8 months since MEMA reviews 1<sup>st</sup> and then sends to FEMA
  - o Mike has contacted State Senator Tarr's office as well as Congressman Tierney's office for support.
  - o It was discussed that if the FEMA grant is accepted the funds could be used as alternative funding to the project for this work.

**7) Next Building Committee Meetings:**

- Tuesday September 10, 2013 @ Town Hall - 7:00 PM - 3<sup>rd</sup> floor meeting room
- Tuesday September 24, 2013 @ Town Hall - 7:00 PM - TBD

***Motion to adjourn by Jeff and seconded by George all present voted approval***