

**School Building Committee Meeting Minutes**

**March 26, 2013 - 7:00 PM**  
**Town Hall – 3rd Floor Meeting Room**

***DRAFT***

**Committee:**

<b><u>Voting Member</u></b>	<b><u>Representing</u></b>	<b><u>Present</u></b>
Ellie Sinkewicz	Building Committee Co-Chair	X
Michelle Smith	Building Committee Co-Chair	X
George Comiskey	Citizen	X
Peter Durkee	Highway Surveyor	X
Tillie Evangelista	Planning Board	X
Rob Hoover	School Committee	X
Kerry Stauss	Citizen	X
C. David Surface	Chairman, Board of Selectmen	X
Eric Zadina	Citizen	X
Jeff Wade	Citizen	X
Nasrene Phaneuf	Finance Committee Designee	
<b><u>Non-Voting Members</u></b>		
Carol Jacobs	Superintendent	X
Michael Farrell	Town Administrator	X
Donna Tanner	Principal, Penn Brook School	
Margaret Maher	Principal, Perley School	
Joan Liporto	Finance and Operations Director	
Peter Lucia	Principal, Middle & High School	
<b><u>Other Attendees:</u></b>		
Harry LaCortiglia	Planning Board Chairman	X
Christopher Rich	Planning Board Member	X
Gary Fowler	Board of Selectmen	X
Carl Franceschi	DRA	X
Courtney Southwick	DRA	
Pat Saitta	Municipal Building Consultants	
Chuck Adam	Municipal Building Consultants	X

1) Michele Smith opened the meeting by addressing the reasons for calling this unscheduled meeting. The chairs were advised by the Town Administrator that the vote taken at the last meeting may have been a potential violation of the open meeting law. This meeting was posted that discussion and a subsequent vote will be taken on the filing of a Planning Board Site Plan Review application.

2) **Public Comment -**

- **Christopher Rich** - question as to why the reasons for the meeting. The chair directed that any questions regarding this should be directed to the Town Administrator. Advised the committee that the process would not cost any more money and any more time if they make the application.
- **Harry LaCortiglia** - was asked if there was a Planning Board meeting posted for this evening as (3) members were in attendance. Harry indicated that the Planning Board members were

attending as citizens and no deliberations or votes would occur. Encouraged the committee to make the application as well.

- **Gary Fowler** - Member of the Board of Selectmen - encouraged the Building Committee to make a full site plan review application to the Planning Board.
- **Doug Dawes** - encouraged the committee to make the site plan application as well.

**3) Approval of minutes for March 12, 2013 meeting**

- *Motion to table the minutes by Rob, seconded by Eric*

*Motion passed by a vote of 8-2*

**3) Approval of Invoices**

None

**4) Correspondence -**

All letters/correspondence mentioned in previous meetings were forwarded to the building committee members

**5) Old Business:**

Discussion and vote on the filing of Planning Board Site Plan Approval Applications:

***Chair mentioned it would entertain a motion to direct DRA to file a Planning Board Site Plan Approval Application. Motion was made by Rob and seconded by George.***

Discussion comments from the Committee Members included:

“questioned if any of the members had any interaction with either the planning board or conservation commission, some members indicated that had had varying involvement”

“all boards in town should have the opportunity to weigh in on this project as it’s the largest project the town has seen or will likely”

“felt it was understood that the project would always go to the planning board even if in an informal presentation”

“trying to understand why there can’t be an informal process since the conservation commission submission and engineer can accomplish the same goal”

“is there a concern with the building height as mentioned by a planning board member?” (DRA will check)

“ why does there have to be an all or nothing stance on the submission? Can’t the committee/boards/commissions get together to resolve?” (Planning Board member comment, “no venue”)

“the full application provides for a second set of eyes looking at the engineering that the other town projects previously mentioned that had issues and did not have since a full application wasn’t made”

Jeff asked the chair to move the question at which time the motion was re-read, ***“a motion to direct DRA to file a Planning Board Site Plan Approval Application, vote was taken, with 4 in favor of the motion and 5 against, with 1 abstention, , the motion did not pass.***

**6) Next Building Committee Meetings:**

- March 26<sup>th</sup> GAA/Rec Committee Meeting
- Tuesday April 9, 2013 - @ Town Hall - 7:00 PM - 3<sup>rd</sup> floor meeting room
- Tuesday April 23, 2013 @ Town Hall - 7:00 PM - 3<sup>rd</sup> floor meeting room
- Tuesday May 7, 2013 @ Town Hall - 7:00 PM - 2<sup>nd</sup> floor meeting room
- Tuesday May 28, 2013 @ Town Hall - 7:00 PM - 3<sup>rd</sup> floor meeting room
- Tuesday June 18, 2013 @ Town Hall - 7:00 PM - 3<sup>rd</sup> floor meeting room
- Tuesday July 9, 2013 @ Town Hall - 7:00 PM - 2<sup>nd</sup> floor meeting room
- Tuesday July 30, 2013 @ Town Hall - 7:00 PM - 3<sup>rd</sup> floor meeting room
- Tuesday August 20, 2013 @ Town Hall - 7:00 PM - 3<sup>rd</sup> floor meeting room
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***Motion to adjourn by George and second by David, all present voted approval***