

**Penn Brook School Building Committee Meeting Notes**

*October 25, 2011*

*7:00 PM*

*Georgetown Town Hall, 3<sup>rd</sup> Floor Meeting Room*

**Committee:**

<b><u>Voting Member</u></b>	<b><u>Representing</u></b>	<b><u>Present</u></b>
Ellie Sinkewicz	Building Committee Co-Chair	
Michelle Smith	Building Committee Co-Chair	
Alan Aulson Jr.	Citizen	X
John Bonazoli	Finance Committee	X
Glenn Clohecy	Citizen	
George Comiskey	Citizen	X
Peter Durkee	Highway Surveyor	X
Tillie Evangelista	Planning Board	X
Rob Hoover	School Committee	X
Kerry Stauss	Citizen	
C. David Surface	Chairman, Board of Selectmen	
Eric Zadina	Citizen	
Jeff Wade	Citizen	X
<b><u>Non-Voting Members</u></b>		
Carol Jacobs	Superintendent	X
Michael Farrell	Town Administrator	X
Dr. Donna Tanner	Principal, Penn Brook School	
Jim Picone	Interim School Business Manager	
<b><u>Other Attendees:</u></b>		
Carl Franceschi	DRA	X
Paul Brown	DRA	X
Pat Saitta	Municipal Building Consultants	X
Chuck Adam	Municipal Building Consultants	X

**1) Old Business**

NONE

**2) Approval of minutes: -**

The review and discussion of the meeting minutes of October 11<sup>th</sup> were tabled.

**3) OPM Report:**

Monthly report was presented at last meeting

**4) DRA Update:**

a) Review Preliminary Design Program Comments from MSBA:

MSBA acknowledged receipt of the submission but have not given any comments on the report. They hope to be able to provide some by the next meeting.

b) Review of Options: DRA presented the various "D" options for the renovation plus addition options. They reviewed the requirements and issues involving the additions and renovation work that would occur associated with the parking areas, the temporary classrooms, the moving between classrooms, the field usage and how the estimators are pricing the options.

c) Discussed new option concept of building in the wooded area. There will be higher site development costs. The possibility of utilizing the easement area for an access road was reviewed. The town planner's comments from the community meeting were reviewed relative to a land swap with the state allowing "frontage" on 97. It was discussed whether CPC funds could be used for the costs associated with the swap and the road and field construction. It was agreed that any land swap work would take more time than the schedule allowed but this is something that could be done by the town in the future.

**5) New Business:**

a) Mike Farrell presented an invoice from the town for reimbursing for postage costs for distribution of letters to the neighbors and abutters advising them of the community forums. MOTION made by Tille, seconded by John, all in attendance voted in favor to approve the invoice of \$29.48.

b) The committee discussed forming an answer to the question that will be asked regarding what the Perley School will be used for. The building committee agreed that this would be a school committee decision/recommendation to the Board of Selectmen. Mike Farrell will forward a copy of the deed for information.

**6) Next meetings: (Tentative)**

a) 11/8/2011 – Building Committee Meeting at Town Hall, 7:00 PM

b) 11/10/2011 – possible Joint BoS and School Committee Meeting at Town Hall to review the alternatives - TBD

c) 11/15/2011 - Penn Brook fields sub-committee meeting. 7 PM in the Penn Brook Library

d) 11/21/2011 – Selectmen Meeting to vote approval of alternative

7) Motion to adjourn made by George, seconded by Jeff and all voted to adjourn.