

GEORGETOWN AFFORDABLE HOUSING TRUST

Memorial Town Hall ♦ One Library Street ♦ Georgetown MA 01833



Georgetown Affordable Housing Trust & Georgetown Affordable Task Force Joint Meeting

DATE:

Tuesday, November 14, 2023 @ 6:00PM 2nd Floor Meeting Room, Town Hall

ATTENDEES: 6

C. David Surface,
Charles Keilty
Susan Stead
Tim Ruh
Robert Hoover
Dianna Twomey

GUESTS: 0

Affordable Housing Trust meeting opened at 6:05 PM by Chairman, David Surface

Affordable Housing Task Force meeting opened at 6:06 PM by Chairman, Timothy Ruh

MINUTES:

October 10, 2023

T. Ruh: Motion to approve October 10, 2023 meeting minutes as written.

C. Keilty: Second.

Motion carries 5-0

OLD BUSINESS:

Bills Payable – Vouchers as presented

T. Ruh: Motion to pay bills as presented.

S. Stead: Second

Motion Carries 5-0

30 East Main St Unit 4: Monthly rent has been received. Dianna was called out to the property on Friday, 11/3 to meet with the fire alarm company. The main fire panel in the common area was continuously beeping. Upon inspection, the smoke detector in our affordable unit was malfunctioning. Dianna instructed the fire alarm company to replace all 3 detectors in the unit as they were all near 16 years of age. The AHT will receive a bill for the cost to replace them.

Parish Road: A building Permit application for the affordable unit was submitted to the building Dept., however, was not issued. This will be on the agenda for December.

14 Larch Road – Dianna has worked with Lottery Listing Agent, Kristen Costa, with the completion of the LAU/LIP

application. Dianna will be submitting the LAU and LIP application on Wednesday, November 15, 2023 to the Executive Office of Housing and Livable Communities (EOHLC, formally DHCD). The approval process is estimated to take up to two months. Dianna has contacted Chris for fall clean up. Town Administrator, Orlando Pacheco, has received 1 written bid for septic replacement. There are 2 others that have expressed interest.

T. Ruh: Motion to authorize Chairman, C. David Surface, to sign LAU/LIP application for 14 Larch Road

S. Stead: Second

Motion carries 5-0

201 Central Street Unit 12 – Dianna has worked with Lottery Listing Agent, Kristen Costa, with the completion of the LAU/LIP application. Dianna will be submitting the LAU and LIP application on Wednesday, November 15, 2023 to the Executive Office of Housing and Livable Communities (EOHLC, formally DHCD). This process is estimated to take up to two months for approval.

R. Hoover: Motion to authorize Chairman, C. David Surface, to sign LAU/LIP application for 201 Central Street, Unit 12

S. Stead: Second

Motion carries 5-0

Parker River Landing – 4 Pimpernel Circle – There have been several improvements and upgrades done at 4 Pimpernel Circle that the AHT was unaware of. Due to the home owner completing these upgrades without written consent from the AHT as stated in the Deed Rider, there will be no Capitol Gains included in the resale price of the unit. Durable Power of Attorney has been activated. The unit will be sold for \$195,00 by lottery. Dianna opened the resale lottery on November 6, 2023. The lottery will close and all applications are due at 12pm on December 6, 2023. Dianna will be present for the open house that will take place on Saturday, November 25, 2023 from 11am to 1pm. Lottery will be held at Town Hall, 2nd Floor Meeting Room, on December 14, 2023 at 1pm. Town Administrator, Orlando Pacheco, will be present for the lottery. Also at Parker River Landing, Dianna received a call regarding a different affordable unit that will also be put up for sale an affordable resale lottery. This unit will be on the agenda for December. A discussion was had regarding asset limitations at Parker River Landing. Dianna is going to request the condo docs. This will also be put on the agenda for December.

T. Ruh: Motion to deny Capitol Gaines request made for the affordable unit located at 4 Pimpernel Circle, Parker River Landing

C. Keilty: Second

Motion carries 5-0

HPP - Merrimack Valley Planning Commission (MVPC) will hold a joint meeting with the Planning Board, the Affordable Housing Trust, and other MBTA Communities. This meeting will take place sometime in early 2024.

New Business:

3 Larch Road – A 4-bedroom, 2-bathroom, 1,688 sq. ft. home currently undergoing renovations. A developer purchased the home with the intent to move his family into the home once completed. However, the family has reconsidered living there. The developer reached out to Dianna to see if there was any interest from the AHT to purchase the property. Dianna and Tim walked through the property and believe this home will meet the criteria of the AHT. Dianna will reach out to the developer and let him know that the AHT is interested, and will remain in contact with the owner moving forward. This will be put on the December agenda.

ADJOURNMENT:

Affordable Housing Trust motion to adjourn at 7:03 PM.

Affordable Housing Task Force motion to adjourn at 7:03 PM.

NEXT MEETING: Tuesday, December 12, 2023 @6PM